



City of League City SIGN PERMIT APPLICATION

City of League City
600 W. Walker St.
League City, TX 77573
Phone: 281.554.1429
Fax: 281.554.1460
www.leaguecity.com

1. BUSINESS INFORMATION:

BUSINESS ADDRESS: _____
BUSINESS NAME: _____
OWNER / CONTACT NAME: _____ PHONE 1: _____
PHONE 2: _____ FAX #: _____ E-MAIL: _____

2. APPLICANT INFORMATION:

APPLICANT NAME: _____ PHONE 1: _____
PHONE 2: _____ FAX #: _____ E-MAIL: _____
MAILING ADDRESS: _____

3. CONTRACTOR INFORMATION:

SIGN CONTRACTOR: _____ PHONE 1: _____
PHONE 2: _____ FAX #: _____ E-MAIL: _____
MAILING ADDRESS: _____
ELECTRICAL CONTRACTOR: _____ PHONE 1: _____
PHONE 2: _____ FAX #: _____ E-MAIL: _____
MAILING ADDRESS: _____

4. SIGN INFORMATION: Sign is: New Alteration of Existing Repair of Existing Estimated Valuation: \$ _____

Sign Type: Monument / Ground Sign Wall Sign Banner Other _____ Illuminated (Y or N) _____

WALL SIGN / BANNER:

Length (Horizontal): _____
Width (Vertical): _____
Area (Total): _____
Length of Business Storefront: _____

MONUMENT / GROUND SIGN:

Length (Horizontal): _____
Width (Vertical): _____
Area (Total): _____
Length of Street Frontage: _____
Height: _____

5. REQUIRED DOCUMENTS / INFORMATION:

COMPLETE PERMIT APPLICATION (W/ SIGNATURES) 1 PAPER COPY PLAN 1 DIGITAL COPY PLAN

WALL SIGN / BANNER:

- SCALED DRAWING OF SIGN
- SCALED ELEVATION OF BUSINESS STOREFRONT
- DIMENSIONS OF SIGN
- ENGINEERING FOR 120 MPH WIND LOAD *
* not required for banner signs

MONUMENT / GROUND SIGN:

- SCALED DRAWING OF ELEVATION OF SIGN
- SCALED SITE PLAN DETAILING PROPERTY LINES, EASEMENTS, & LOCATION OF SIGN
- DIMENSIONS OF SIGN
- ENGINEERING FOR 120 MPH WIND LOAD

6. APPLICANT NOTICE:

I CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE COMPLIED WITH, WHETHER SPECIFIED OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW, REGULATION, CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

APPLICANT SIGNATURE: _____ DATE: _____

(CITY USE ONLY):

PERMIT NO: _____ DATE APPLICATION REC'D.: _____
FEE DUE: _____ AMOUNT PAID: _____ DATE PAID: _____
PLANNING APPROVAL DATE: _____ CITY PLANNER APPROVAL BY: _____
BUILDING APPROVAL DATE: _____ PLANS EXAMINER APPROVAL BY: _____

COMMENTS: