

TEXAS CJIS SYSTEMS ACCESS POLICY

**APPLICANT’S, EMPLOYEE’S AND CONTRACTORS
CRIMINAL HISTORY RECORD INFORMATION**

<u>ORIGINAL APPLICATION FOR ACCESS:</u>	<u>PERSON WHO ALREADY HAS ACCESS</u>
FELONY CONVICTION Permanent Disqualifier	Permanent Revocation of Access
FELONY DEFERRED ADJUDICATION Permanent Disqualifier	Suspension of Access for 20 years
CLASS A MISD. CONVICTION Permanent Disqualifier	Suspension of Access for 10 years
CLASS A MISD. DEFERRED ADJUDICATION Permanent Disqualifier	Suspension of Access for term of deferral
CLASS B MISD. CONVICTION Disqualifier for 10 years	Suspension of Access for 10 years
CLASS B MISD. DEFERRED ADJUDICATION Disqualifier for 10 years	Suspension of Access for term of deferral
OPEN ARREST FOR ANY CRIMINAL OFFENSE (FELONY OR MISDEMEANOR) Disqualifier until disposition	Maintain Access pending court disposition.
FAMILY VIOLENCE CONVICTION Permanent disqualifier	Permanent Revocation of Access

This System Access policy applies to commissioned peace officers, terminal operators and others with network access to CJIS systems, as well as, an employee who may have access to an area where this information is received, maintained or stored either manually or electronically if having access is not part of their job. (i.e. custodian, maintenance)

Both Class A and Class B convictions/deferred adjudications can receive an agency sponsored waiver after 5 years from final disposition. If approved, agency sponsored waivers are only valid at that agency and cannot transfer with the individual.

The Department will allow access to DPS and FBI systems when a peace officer has a valid active license from the Texas Commission on Law Enforcement (TCOLE). The Department will not revoke a peace officer’s access as long as the TCOLE license remains valid and active regardless of any criminal history background.