Permitting Process for Pipelines, Oil and Gas Wells

Special Use Permits

(Drilling, Pipelines & Pump Stations)

- Planning & Zoning Commission recommendation
- City Council approval

Permits

(Drilling, Re-work, Production, Pipeline, Pipeline Modification, Pump Station & Amended)

- City staff issues permit for construction on site
- City staff inspects site
- Operations commence

Permit Renewal

(Drilling, Re-work, Production, Pipeline, Pipeline Modification, Pump Station)

- Operator submits annual report
- City staff inspects site
- City staff issues permit renewal

Special Use Permitting Process

(Pipelines, Oil & Gas Wells and Pump Stations)

• City receives complete application package and processing fees Day 1 City and Technical Advisor review Day 2 - 15 • City sends notification to newspaper and surrounding property owners within 600 feet; city posts sign(s) on property **Day 11** • City sends review comments and invoice for technical advisor fee to Operator/Production Representative Day 15 • Operator/Production Representative provides adequate response to city's comments and remits technical advisor fee Day 22 Planning & Zoning Commission Public Hearing **Day 36** • City Council Public Hearing & 1st Reading Day 58 • City Council 2nd Reading

Day 72

Permitting Process

(Drilling, Re-work, Production, Pipeline, Pipeline Modification, Pump Station & Amended)

Day 1	City receives complete application and processing fees
Day 2 - 15	City and Technical Advisor review
Day 15	City sends to Operator/Production Representative: 1) review comments; 2) surety and insurance coverage that will be required; and 3) invoice for technical advisor fee
Day 22-29	Operator/Production Representative adequately addresses response to city's comments and remits surety, insurance coverage documentation and technical advisor fee
Day 29-36	City issues permit; Operator/Production Representative remits permit fee
Day 37-166	Equipment for operation is constructed
Day 167	Operator/Production Representative contacts City for inspections prior to operations
Day 174	City and Technical Advisor perform inspections
Day 175	Operations may commence if all inspections passed

Permit Renewal Process

(Drilling, Re-work, Production, Pipeline, Pipeline Modification, & Pump Station)

Day 1

 1 year after permit issuance – Operator/Production Representative submits permit renewal request along with annual report, processing fee

Day 2 - 15

• City and Technical Advisor review and inspect

Day 15

 City sends to Operator/Production Representative: 1) review comments; 2) surety and insurance coverage that will be required; and 3) invoice for technical advisor fee

Day 16-30

 Operator/Production Representative provides adequately addresses response to city's comments and remits surety, insurance coverage documentation and technical advisor fee

Day 31

 City renews permit; Operator/Production Representative remits permit fee