



**City of League City Parks Board
November 3, 2022 - 10:00 am
400 West Walker
League City, Texas**

MINUTES

1. Call to order and roll call of members

- Vice Chair Jay Williams called the meeting to order at 10:00 a.m.
- Present: Jay Williams, Garet Nenninger, Angela Mertens, Don Kappel, Robert Duzan
- Absent: Fred Growcock, Marcos Jaramillo
- Others present: Director of Parks and Cultural Services Chien Wei, Deputy City Attorney Michelle Villarreal, Parks Planner/Project Manager Bob Duke, Recreation Supervisor Katrina Hersh, TBG Consultants Blake Coleman, Emma Simpson, and Jason Mai, Senior Administrative Assistant Helene Freia

2. Citizens request for hearing before the Parks Board

- None present

3. Consider and take action on approval of minutes: October 6, 2022

- Motion to approve minutes was made by Angela Mertens and seconded by Don Kappel. Motion passed unanimously.

4. Bay Colony Park Design Development Presentation by TBG Partners

- Blake Coleman gave a presentation of the design development to board members. Detention, flood plain, and drainage studies will be discussed with the City Hydrologist.
- Design development is currently on schedule:
 1. 30% drawings – February 1, 2023
 2. 60% drawings – March 1, 2023
 3. 90% drawings – June 30, 2023
 4. 100% drawings – early September 2023
 5. Construction bidding anticipated around October-November 2023
- Soil and groundwater sampling continues on a quarterly basis.

5. Staff update on statistically valid survey

- The survey project is a 3-month process:
 1. Month 1 – design survey instrument and finalize sampling plan

2. Month 2 – administer the survey
 3. Month 3 – draft report submitted for review, preparation, and delivery of final report
- Tasks include administration of a 15-20 minute survey, formal report with summary and charts, benchmarking analysis, priority investment rating analysis (PIR), cross-tabulations, and on-site presentation of survey results.
 - Contract to develop and administer the survey has been awarded to ETC Institute at a cost of \$18,600.

6. Discussion on Facility Naming Policy

- Staff distributed the Facility Naming Policy to board members for review. The purpose of the guidelines is to establish an approach for the official naming of parks, public facilities, recreational areas, and municipal buildings.
- The process to name parks, recreation areas, facilities, and municipal buildings should begin within 12 months after the City has acquired title to the land and/or formally accepted the dedication.
- Don recommended researching deserving individuals prior to recommending the naming of Bay Colony Park. Jay suggested naming a portion of the park (such as the playground or ballfields) as opposed to naming the entire park.

7. Staff update on recreational/special events

- Fall Sweep – November 5, 8:00 a.m. – 5:00 p.m. at Lobit Park. This is a volunteer community clean-up effort that will include painting fences and bleachers, installing new trash cans, pruning trees and bushes, and adding dirt and sod to the baseball field.
- Daddy Daughter Hair workshop – November 5, 9:00-11:00 a.m. at the Community Center. Pre-registration is required.
- Family Campout – November 5, 5:00 p.m. to November 6, 9:00 a.m. at Hometown Heroes Park.
- Theatre Performance “The Legend of Sleepy Hollow” – November 5, 5:00 p.m. at Hometown Heroes Park.
- Kids Night at the Rec – November 11, 5:00-9:00 p.m. at the Community Center. Open to ages 6-12 years
- Food Truck Friday – November 11, 6:00-8:00 p.m.
- Theatre Performance “We are Monsters” – November 12 and 13, 5:00 p.m. at Hometown Heroes Park
- Dance for individuals with disabilities – November 12, 5:30-8:30 p.m. at Hometown Heroes Park. Event is a 70s disco theme and includes dinner.

8. Staff update on pending projects

- 5K Loop and dog park at Hometown Heroes – items on the punch list for the 5K Loop still need to be addressed.

- Bermuda grass for the dog park has grown in patchy and contractor is proposing planting of rye grass seed for a January opening. Dog park would be closed back down 6-8 weeks for seeding of bermuda grass around May-June 2023.

9. Review of follow-up items generated during meeting

- No follow-up items generated

10. Members comments

- No additional comments

11. Adjournment

- Meeting was adjourned at 11:32 a.m.

Fred Growcock, Chair