



**City of League City Parks Board
July 6, 2023 - 10:00 am
400 West Walker
League City, Texas**

MINUTES

1. Call to order and roll call of members

- Chair Fred Growcock called the meeting to order at 10:00 a.m.
- Present: Fred Growcock, Jay Williams, Garet Nenninger, Linda Treadway, Don Kappel, Angela Mertens
- Absent: Marcos Jaramillo
- Others present: Director of Parks and Cultural Services Chien Wei, Director of Communications and Community Engagement Sarah Osborne, Assistant City Attorney Paige Bailey, Recreation Supervisor Tara Dahl-Campbell, City Councilman Tom Crews, 4B Board President Malcom Daly, Half Associates consultants Louis Cutaia and Jackson Marvel, Senior Administrative Assistant Helene Freia

2. Citizens request for hearing before the Parks Board

- None present

3. Consider and take action on approval of minutes:

June 1, 2023

- Motion to approve minutes was made by Linda Treadway and seconded by Angela Mertens. Motion passed unanimously.

4. Presentation of new Parks Rules signage

- Sarah Osborne presented mockups of proposed Parks Rules signage and park entry signage.
- Printing of approximately 50 signs is scheduled to be printed this month.
- Board members made recommendations for some changes in wording and installation.

5. Presentation of Clear Creek Master Plan

- Louis Cutaia and Jackson Marvel gave a presentation on the Clear Creek Master Plan. The Master Plan will include the layout and organization of proposed amenities and enhancements along the Study Area including city-owned parkland. It is intended to serve as a policy guide for the future land use, development character, connectivity, and recreation/tourism opportunities along Clear Creek.
- Feedback from public meetings and statistically valid survey resulted in the following:

- a. Preservation and conservation of wildlife habitats and natural areas
 - b. Walking/biking/trail connectivity to the creek
 - c. Boardwalks and improved kayak launches along Clear Creek
 - d. Increased and improved amenities, activities, and programming
- Plan objectives include three goals:
 - a. Activation – continue to expand and improve the Clear Creek Paddle Trail. Continue to expand and improve the trail, boardwalks, and observation locations along Clear Creek. Continue to pursue opportunities for parkland establishment along Clear Creek.
 - b. Connectivity – work with neighboring municipalities to plan for intra-city pedestrian, bicycle, and paddle trail connections. Continue to provide connectivity from major thoroughfares to Clear Creek and between parks along Clear Creek.
 - c. Preservation – establish initiatives focused on tree canopy, ecosystem, and wetland preservation and replanting. Consider the addition of innovative natural landscapes, materials, and construction methods into park spaces. Continue to develop partnerships and work with local entities to help in the planning, maintenance, preservation, and advocacy of parkland, paddle trails, and natural areas along Clear Creek.
 - Halff Associates will be giving a presentation to City Council on the Clear Creek Master Plan August 8, 2023.

6. Staff update on Lobit Park CIP

- Design is budgeted for FY2024 and construction will be budgeted for FY2025. Staff will be incorporating feedback from the ETC Institute citizen survey and is working with Halff Associates on the project.
- The project will be presented to City Council in its entirety with the option of doing the project in two phases should City Council choose not to fund it as a whole.
- Phase 1 would include baseball field with irrigation, backstops, dugouts, fabric shade structure over the basketball court, 6-8 pickleball courts on the existing tennis court slab to include lighting and shade structure, and connection to City water and sanitary sewer system.
- Phase 2 would include soccer field with irrigation and lighting and lighting for the basketball court. Adding a trail is also under consideration as an add alternate.
- Staff is directing the consultant to look into including additional parking to Phase 2 and moving lighting for the basketball court from Phase 2 to Phase 1.

7. Discussion of Sunset Committee recommendation related to Parks Board

- Sunset Committee made a recommendation to City Council to dissolve the Parks Board and give current members priority consideration to serve on the 4B Board to fill the current vacancy.
- An agenda item was placed on the City Council agenda for the June 27th meeting to consider and take action on dissolving the Parks Board and was then rescinded prior to that meeting taking place.

- Board members discussed what they believe is their role as an advisory board and the need to appeal to City Council members regarding the importance of the Parks Board role in communicating citizens' needs and desires concerning current and future parks and amateur athletic facilities.

8. Consider and take action on approval of Annual Parks Board report to City Council

- Motion to approve the report was made by Jay Williams and seconded by Angela Mertens. Motion passed unanimously.

9. Staff update on Bay Colony Park

- Groundwater monitoring
 - a. March 2023 – quarter 3 results detected petroleum hydrocarbons above acceptable levels in three localized groundwater samples.
 - b. June 2023 – last scheduled groundwater monitoring event (report to follow in July).
 - c. Schedule and budget impacts: additional groundwater monitoring may be required by Texas Railroad Commission. Groundwater restriction for site may be issued.
- Soil sampling
 - a. May 2023 – soil sampling results detected heavy metals and chloride present in soil.
 - b. Schedule and budget impacts – additional soil sampling may be required by Texas Railroad Commission. Disposal of affected soils offsite within 4 feet below ground surface may be required during construction (approximately 22,000 cubic yards), totaling \$1.5 – 2.4 million in additional costs. COLC has applied for TRRC Brownfield Remediation program that may partially cover these costs.
- Wetlands/waters of the US
 - a. May 2023 – USACE and US EPA issued approved jurisdictional determination (AJD).
 - b. Fall 2023 – team anticipates submitting nationwide permit application.
 - c. Schedule and budget impacts: none anticipated at this time.
- Construction documentation
 - a. May 2023 to March 2024 – construction documentation
 - b. March 2024 to May 2024 – owner and agency final plan review
 - c. June 2024 – plan approval
 - d. July 2024 to September 2024 – bidding and City Council approval
 - e. October 2024 to July 2026 – construction
- Board members reviewed and discussed the proposed design for covered batting cages as an add alternate, requested by youth athletics organizations.
- Board members proposed that Chien be authorized to present to City Council Option 1 of covered batting cages as an add alternate.

10. Consider and take action on Texas Parks and Wildlife grant application letter of support

- Board members reviewed the draft letter of support and made revision recommendations.
- Motion was made to approve the grant application letter with recommended revisions by Don Kappel and seconded by Garet Nenner. Motion passed unanimously.

11. Staff update on recreation/special events

- July 14 – Family Fun Night at Hometown Heroes Park, 6:00-10:00 p.m.
- July 15 – Nature with Kristine at the Community Center, 9:00-11:00 a.m., 2:00-4:00 p.m.

12. Staff update on pending projects

- No additional updates

13. Members comments

- Angela informed board members that she has recently been approached by adaptive sports community to ask that the Parks Board to consider installing adaptive exercise equipment for adults in city parks as well as trails that provide wheelchair access.
- Don mentioned that he received a lot of positive comments from his neighbors concerning Citizens Appreciation Day event.
- Fred reminded everyone that the next Parks Board meeting will be held on Monday, August 21st at 6:00 p.m.

14. Adjournment

- Meeting was adjourned at 1:14 p.m.

Fred Growcock, Chair